

**RESPONSIBILITY FORM AND AGREEMENT FOR USE OF  
WSU EDWARD R. MURROW COLLEGE OF COMMUNICATION EQUIPMENT**

As a student enrolled in 2022 Rural Reporting Plunge, I understand I will be using expensive equipment, and I agree to treat the equipment with the upmost care at all times. I realize if loss or damage of this College equipment occurs while it is in my possession it becomes a student conduct issue. (WAC 504-25-070)

I agree to keep the equipment in my immediate possession or locked in a safe location at all times otherwise the College will hold me personally responsible for paying for replacement of the loss or damage of the equipment.

Before I borrow the equipment, I will inventory the equipment and check to make sure it is in working order. I agree to be trained to use this equipment and understand what I must do to avoid damaging it. I have the responsibility to ask questions about the equipment until I fully understand how to properly operate and use it. I further agree should the College have to repair/replace the equipment I have borrowed, I will be responsible for paying for the repair/replace of the equipment.

As an example, if I lose a piece of equipment valued at \$75.00, I would be responsible for paying the College \$75.00 to replace the equipment. If two items worth \$135.00 each are damaged, I agree to pay \$270.00 to the College. In other words, be careful with the equipment as you will be charged for any and all damage or loss, normal wear and tear excepted.

I understand if I fail to pay for the damage or for the loss of the equipment in my possession, a grade will not be issued. My student account will be billed for all the damage, loss and/or repair. If none of the equipment is returned, I will not receive a grade for the course. I also understand if I refuse to sign this agreement, I will no longer be enrolled in this course.

In the event of a breach of this agreement, the College has the right, but is not obligated, to pursue any or all of the following remedies: 1) terminate the Agreement, 2) recover the Equipment, whether in the possession of Student or not, 3) bring legal action.

Print Name \_\_\_\_\_ Date: \_\_\_\_\_

Signature \_\_\_\_\_ WSU#: \_\_\_\_\_

Pullman address: \_\_\_\_\_ Cell Ph #: \_\_\_\_\_

Email (you use): \_\_\_\_\_ College Eqpmt Signature: \_\_\_\_\_